

Meeting Minutes

Dalhousie University Computer Science Graduate Society

March 15, 2018 – 11:15 AM

1 Participants

Trishla(Saadmaan, Raphael) Elham(Mohammad, Fateha)

Present:

- *Vice President (Internal)* — Asad Khan
- *Treasurer* — Trishla Shah
- *Ph.D. Representative* — Elham Etemad
- *Member-At-Large* — Afsan Gujarati

Guest: Marika Pelham

Absent with Regrets:

Gabriella Mosquera, Roberto Abarca, Fateha Khanam Bappee, Asha Kamesh, Raphael Bronfman-Nadas

Absent without Regrets:

None

Motion to Start Meeting:

- Motioned by Afsan.
- Seconded by Elham.
- Motion passed.

Motion to Approve the Agenda:

- Motioned by Elham.
- Seconded by Afsan.
- Motion passed.

Motion to Approve Minutes from March 01, 2018 Meeting:

- Motioned by Afsan
- Seconded by Elham..
- Motion Passed.

2 Preliminaries

Meeting Type: Council Meeting

Proxies: – Asad(Gabriella, Asha)

3 Reports from the 2017-2018 Council

• Elham:

- Elham followed-up on the "Ski" event from last meeting. Elham has already worked on the modalities of arranging the event to Martock Ski Resort.
- Elham apprised the council members that RSVP have received from 75 students of the Faculty of Computer Science.
- Elham and Afsan are coordinating to arrange the bus service for the ski-event.
- Council members have discussed all the aspects, health and safety, contact person, ETA, of making the event a success.
- Elham and Trishla have to coordinate to setup a Google form to invite the aspirants for the event. Also, the selected students for the event are required to fill-in two separate forms, for which the students have to come an hour early before departure on Sunday, March 18, 2018.

- Elham has been appointed as the official "contact person" for the event.
- Asad Khan has volunteered to purchase the drinks for the event and deliver it to CSGS.
- **Afsan:**
 - Business as usual. Nothing to report.
- **Asad:**
 - Business as usual. Nothing to report.
- **Trishla:**
 - Finances have been released for two terms by DSU.
 - Summer dues yet not cleared.
 - Cheque will be issued for Syrian Society.
 - The CSS desk is still on-hold.
 - WiTS has been paid for their bank dues.
- **Marika**
 - MHI is still working on their Internships.
- **Gabriella Mosquera - Asad read out Gabriella's reports received via email of General Meeting: edited by Asha**
 - Gabriella has booked Slonium Room and food from Habaneros. Staff from Habaneros will be in the campus around 11 am and it will be good if some of the council members are there to help.
 - The food cost is CAD \$ 669.52. Gabriella asked Trishla to prepare the cheque for the immediate payment.
 - Gabriella asked for volunteer for the buying the drinks for the AGM for about 60 people.
 - Gabriella informed the council members that CSGS will receive the dues from DAGS. Gabriella informed Trishla will update the current balance in the Bank account.
 - Gabriella also informed the society of talking to Janice from the writing centre and shed like to know what dates we have in mind (just one) for the session, in April.
 - Gabriella wanted to know if any decision being made on Yaser Alkayale's email from Commitee.
 - Gabriella informed that there is alot of interest regarding CSGS. Lot of nominations have been received. Gabriella praised the society for it.
 - Gabriella wanted each of the council member to bring atleast 3-5 CS Grads to the AGM. Minimum of 30 members will needed to form the quorum(which can change). Gabriella wanted Trishla to find out the number of current full time grad students.

4 Agenda Items for Discussion

- CSGS AGM
 - The AGM will be held on 29 March 2018.

5 Motions

None.

6 Nominations / Elections

- Appointments/nominations
 - None

7 Meeting Closure

- Motion to adjourn made by Elham.
- Seconded by Trishla.
- Motion passed.
- Meeting Adjourned: 12:20 PM.

8 Executive Officers' Signatures

President

Vice President (External)

Treasurer